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Approved For Release 2003/12/03 : CIA-RDP84-00499R000200040001-0

AREA OR COUNTRY(S)	ORGANIZATION	FUNCTIONS & TOPICS	DOCUMENT
HQ	White House	Transition	DULLS,
	CIA		Allen W.
			EISENHOWER,
			D. D.
			KENNEDY, J.F.
IDENTIFICATION OF DOCUMENT (author, form, addressee, title & length)			DATE:
Memo for DCI concerning President's desires concerning transition from one administration to the next one.			9 Nov
1 Page and 2 attachments.			1960
			CLASS.: S
			NO.: ER 60-9000
			LOCATION: HS/HC-861✓

ABSTRACT

The attachments to this memo are two White House "Cabinet Papers", one for consideration, the other for action. Both deal with preparatory arrangements for turn over of executive responsibility.

NSC Review Completed

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November 9, 1960

MEMORANDUM FOR: The Director

Andy Goodpaster called and said in connection with the Cabinet meeting this morning, covering the transition from the present administration to the new one, the President has placed the following restrictions on CIA.

Whereas in other agencies he was agreeable to a representative of the new administration coming in and sitting down, he is not agreeable to this in the case of the CIA. In short, the President does not wish members of the new administration sitting in the Agency until after 20 January -- "for security and other reasons."

On the briefings, in all likelihood something new will have to be arranged and laid on. On this item, when you have in mind what you would think would be a reasonable arrangement, you should talk to General Persons and General Goodpaster.

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HS/EC- 861

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CP - 60 - 110/1

November 9, 1960

The White House

Washington

THE CABINET

Preparatory Arrangements for Turn-Over
of Executive Responsibility

For consideration by the Cabinet, attached is a memorandum

which is proposed for transmittal by the President to the Heads of
Departments and Agencies.

Call for Persons - keep them in control

"correct, courteous, helpful" -

Robert Gray
Secretary to the Cabinet

Study Brookings - get touch with Dave Knecht -

*If there are people who are going to
have responsibility - that is different*

CABINET PAPER

For Consideration

HS/HC-86/

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THE CABINET

Preparatory Arrangements for Turn-Over
of Executive Responsibility

The President-elect will undoubtedly wish to appoint representatives to prepare for the exercise of Executive responsibilities following January 20th. It will be the policy of this Administration to cooperate in this matter, with the double objective of facilitating an orderly transfer of responsibility on that date, while maintaining until then, without compromise, Executive authority and responsibility in this Administration. Under the Constitution, there can be no "sharing" of responsibility with the new Administration prior to that time.

The following telegram, sent to the President-elect, sets out the broad pattern of arrangements:

✓ "I refer to my initial telegram to you, sent a few hours ago. I would like you to know that I stand ready to meet with you at any mutually convenient time to consider problems of continuity of government and orderly transfer of Executive responsibility on January 20th from my administration to yours. In the meantime-- or even in lieu thereof -- in order to facilitate and prepare for this transfer, I would be happy to have one of your assistants meet with my principal staff assistant, Wilton B. Persons, to whom I am assigning coordinating responsibility. He will be prepared to make arrangements by which representatives designated by you could meet with the present heads of the Executive Departments.

"Meetings of this kind over the coming weeks with the Director of the Bureau of the Budget might, for example, be important in providing information to you concerning the budget now in preparation. In addition, the Secretary of State will be prepared for meetings to provide information on foreign policy activities on which there will be special need for continuity until you shall have had opportunity, after inauguration, to arrange these matters to your satisfaction."

CABINET PAPER

For Consideration

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Contact by representatives of the President-elect within the Executive Branch is to be limited and controlled. Normally, no more than one designated representative, who may of course be the individual intended for appointment to the Cabinet post in the new Administration, should be in contact in any Department, and arrangements should first be cleared with General Persons; within the Department, contacts with the representative should be as directed and controlled by the head of the Department, and should normally be limited to senior or policy-level personnel. The representatives of the President-elect will be there to observe and to receive appropriate information. Obviously, there is to be no general movement into the Executive Branch by personnel from the Administration to come.

Documentary material is to be furnished to these representatives only as approved by the Department head concerned, and in accordance with security regulations where classified material is involved.

The foregoing is to guide this Administration, with Department heads bearing responsibility for their Departments. In case of questions, General Persons should be consulted before action is taken.

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For Consideration

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RA - 60-159

November 9, 1960

The White House

Washington

THE CABINET

Record of Action

The following is the action taken on the items presented at the Cabinet meeting of Wednesday, November 9, 1960:

1. Preparatory Arrangements for CP - 60-110/1
Turn-Over of Executive Responsibility

- ACTION:
- a) Cabinet Paper 60-110/1 was approved.
 - b) The President particularly emphasized the instructions in the paragraph at the top of page 2.
 - c) The President underscored the importance of General Persons' being
 - the initial point of contact for all arrangements under this paper, and
 - the officer to whom any subsequent questions of implementation or interpretation should be addressed.
 - d) The President suggested that any requested "briefings" should:
 - be reserved for those incoming people who are going to bear responsibility;
 - deal primarily with administrative matters until the recipients have taken oaths of office; and
 - should not become occasions for the proffering of outside advice on matters which will, until January 20, 1961, remain the constitutional responsibility of the President, e. g., the FY 1962 budget.
 - e) The Chairman of the Civil Service Commission will be available to consult with Cabinet members and agency heads and their Administrative Assistant Secretaries with respect to career and non-career executives in various Classification Act categories.
 - f) The Cabinet Paper, excepting the text of the telegram when released, is to remain a privileged document and is to be retained in the personal custody of the recipients.

CABINET PAPER

For Action

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2.

2. Cuban Refugees in Florida

CI - 60-72

- ACTION:
- a) The President approved the designation of Mr. Tracy S. Voorhees as his personal representative to look into the situation respecting Cuban refugees in the United States and to bring back a private report to the President. The United States Government cannot, in the eyes of the world, appear to remain aloof to humanitarian needs of this sort.
 - b) The President requested the Secretary of State to explore the possibility of other OAS countries such as Mexico absorbing some of the refugees under proper screening procedures.

3. The FY 1962 Budget

- ACTION:
- a) The President vigorously affirmed that he was going to submit a balanced budget in January for FY 1962. Extreme efforts of "prestige" value are less important than the confidence of the nations of the world that the United States is a country which pays its debts.
 - b) In accordance with the above, the Cabinet noted the statement by the Director of the Bureau of the Budget that, in the process of preparing a balanced budget for FY 1962, all agency estimates, including those on which preliminary agreements have been reached, will have to be reviewed with special care.

4. The FY 1961 Budget

- ACTION:
- The Cabinet noted the announcement by the Director of the Bureau of the Budget that he is in touch with Cabinet members and agency heads with respect to actions, perhaps of a drastic sort, which may need to be taken to reduce spending and increase revenues to meet the President's objectives for FY 1961.

Robert Gray
Secretary to the Cabinet

Approved by the President

November 17, 1960

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For Action

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